

## **APPENDIX A**

### 12. MOTIONS ON NOTICE

#### 12.1 Notice

Except for motions which can be moved without notice under Rule 13, written notice of every motion, signed by the member giving it, must be delivered to the Chief Executive at least 9 working days before the date of the meeting at which it is to be moved. These will be recorded in the order in which they are received and open to public inspection. Any motion which purports to contravene any current legislation or purports to contravene the arrangement or terms of this constitution can be excluded by the Chief Executive in advice or at the meeting at which it is proposed to be debated.

#### 12.2 Motions set out in agenda

Motions for which notice has been given will be listed on the agenda in the order in which notice was received, unless the member giving notice states, in writing, that they proposed to move it to a later meeting or withdraw it.

#### 12.3 Scope

Motions must be about matters for which the Council has a responsibility or which directly affect the district.

#### 12.4 Number of Notices of Motion

No member shall have more than two notices of motion on the agenda for any meeting.